

Defined Benefit Scheme

Payroll Deduction Authority

About this form

You should use this form to let us know if you wish to start, stop or change your regular super contributions. Our Product Disclosure Statement (PDS) includes information about making contributions; you should read this before making a decision.

We recommend that you read our 'Contribution Caps' fact sheet or speak to a financial planner.

We're here to help

If you need assistance completing this form, you can call us on 1300 369 901, Monday to Friday from 8am to 8pm (AEST).

Please complete all sections of this form as applicable, sign and return the completed form to your employer.

Step 1. Your personal details

Employee Number

Given name(s)

Surname

Date of birth / /

Step 2. Regular contribution details

Defined Benefit Contributions

A member can elect to nominate their contributions as either concessional (before tax) contributions e.g. salary sacrifice or non-concessional (after tax) contributions e.g. personal contributions or a combination of both. If a member elects to contribute from their pre-tax salary, the amount will be grossed up to allow for the 15% contributions tax that must be paid in the Defined Benefit Scheme on concessional contributions. To calculate the pre-tax value, simply multiply any post-tax amount by 1.17647. If you are unsure of this amount, please check with your employer.

I elect to have my defined Defined Benefit Scheme contributions paid as:

all concessional (before tax) contributions; or

all non-concessional (after tax) contributions; or

a combination of both - Concessional (before tax) contributions \$ and
 Non-concessional (after tax) contributions \$ per pay

Step 2. Regular contribution details (continued)

Optional top-up contributions

A member can elect to nominate their contributions as either concessional (before tax) contributions e.g. salary sacrifice or non-concessional (after tax) contributions e.g. personal contributions or a combination of both. Please note that these contributions do not attract benefit points.

I elect to have the following contributions paid into my Basic Benefit Other Contributions (OC) Account:

- Concessional (before tax) contributions of: \$ per pay; and/or
- Non-concessional (after tax) contributions of: \$ per pay

Your privacy is important to us

We are required to comply with relevant privacy laws. The personal information that we collect is used to process your application, administer your account(s), provide you with services and conduct research about how to improve our services and products. Unless required or authorised by law, we will only provide your personal information to authorised service providers who use the information to administer the Fund and provide services on our behalf.

The EISS Super Privacy Policy is available to view at eisuper.com.au/privacy or you can obtain a copy by contacting us on 1300 369 901.

Step 3. Sign the form

By signing this form I:

- acknowledge that I have read and understood this form and the information completed is true and correct;
- acknowledge that I have obtained, read and understood the PDS, and agree to be bound by it;
- understand that my employer must approve any voluntary contributions made from my pre-tax pay;
- authorise the deduction of my voluntary contributions to commence from the next pay period after the employer approval date;
- understand that any voluntary contributions from my post-tax pay will not be accepted if I have not provided my Tax File Number to EISS Super;
- acknowledge that caps apply to the amounts I can contribute to superannuation and I am responsible for monitoring the amount of contributions made to my account to ensure the Government imposed contribution cap limit is not exceeded;
- understand that my information will be collected, disclosed and used in the manner set out in this form and I consent to this;
- understand that under Australian Taxation Office (ATO) regulations, I must keep a copy of this form for five (5) years from the date completed;
- understand that I should seek professional financial advice from a licensed or appropriately authorised financial planner if I require assistance in making decisions about my superannuation.

Member Signature

Date

/ /

Sign here

Give this form to your employer and keep a copy for your records.

Note to employer:

EISS Super does not accept payments directly made to the fund by cheque, EFT, Direct Debit or BPAY.

For more information about making SuperStream compliant contributions, visit eisuper.com.au/employer.